



## GANPAT UNIVERSITY

## IT DEPARTMENT

## PROFORMA FOR SUBMITTING PROPOSAL FOR IT REQUIREMENTS

FOR THE SESSION:- .....

( As per cycle of ITPP 1.0)

DATE:.....

1) Name of the College/Institution :

2) Department/Branch :

3) Which Course assets are needed :

**Requirements**

## 4) Computer System

Sr. No.	Specifications/Configuration	Quantity	Expected Date of Delivery	Remarks

**Justification:**

## 5) Printers

Whether Printers Required

Yes  No 

If yes please tick the appropriate box or boxes

Name of Printer	√ or X	Quantity	Expected Date of Delivery
1) Laser Printer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2) Dot Matrix Printer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3) Any other (Please Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Hardware/Networking Purchase Requisition Form as per ITPP 1.0)

GNU-IT

**Justification :**

**6) UPS & Voltage Stabilizers**

Whether UPS required :

Yes   
Yes

No   
No

Whether Voltage Stabilizers required:

If yes please fill the details

Sr. No.	Specifications/Configuration	Quantity	Expected Date of Delivery	Remarks

**Justification :**

**7) Others ( Those not covered in S.No. 4 to 6)**

Sr. No.	Name of IT Device	Specifications/Configuration	Quantity	Expected Date of Delivery	Remarks

**Justification :**

